

FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Parish Office on Wednesday
15th January 2020 at 7.30pm.

Present

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| * Cllr Willis (Chairman) | * Cllr Billings |
| aCllr Fletcher | aCllr Daw |
| * Cllr Turner-Mumford | * Cllr Rapley |

* Mrs Audsley (Clerk)

* = present a = apologies received

Also Present:

Cllr Harmer (SCC)
Cllr Adams (WBC)
Cllr Potts (WBC)
One member of the public

101/19 Apologies

Cllr Fletcher and Cllr Daw of which reasons were accepted.

102/19 Disclosure of Pecuniary and Other Interests.

To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)

None.

103/19 Approval of Council Minutes

To confirm and sign the Council minutes of 27th November (previously circulated)

The minutes of the Council meeting held on 27th November 2019 (previously circulated) and all recommendations contained therein were approved and signed.

104/19 Co-Option of Adrian Lamb to Full Council

It was proposed by Cllr Turner-Mumford and agreed by a show of hands by all those present to co-opt Adrian Lamb onto Council.

105/19 To appoint of non-councillor to Hollowdene Users Group Committee and Outdoor Spaces working party.

It was proposed by Cllr Willis and agreed by show of hands of all those present to appoint Neil Mumford to both the Hollowdene Users Committee and Outdoor Spaces Working Party.

106/19 Questions from Members of the Public

None.

107/19 Reports : Surrey County Councillor and Waverley Borough Councillors

The WBC gave an update on budget and the recently approved Community Communication Strategy and Anti-social dog behaviour documentation.

The Surrey gave an overview on current initiatives and new plans within the next financial year.

108/19 Finance Matters

- a. To approve and sign list of cheques and other payment for November 2019.

The previously circulated list of cheques and payments were noted and signed.

- b. To review and sign bank reconciliation accounts for year to 30th November 2019.

The previously circulated reconciliation was noted and signed.

- c. To note gift of appreciation.

It was noted by all those present that budget had been spent on appreciation in support of the new Cllrs from key members of the community and supporting authority. No objection was received.

- d. To advise of the 14 lime removal and subsequent replanting of recommended species as per tree management plan. To commence in current financial year using existing funds.

The Clerk to confirm the date with the approved contractor. The trees will be selectively removed and the areas cultivated for future planting of which species will be determined at a future meeting.

- e. To consider plea Citizens Advice Bureau funding

Members considered a request from Citizens Advice Bureau for a contribution towards the cost of Frensham residents using the service. It was agreed to donate £500 as a one-off gesture of goodwill and support to a worthy organisation. Any future requests would be considered on a case-by-case basis.

109/19 Planning, Environment & Highways Committee.

To confirm and sign the Minutes of the meetings held on (previously circulated) and all recommendations contained therein.

4th December 2019

8th January 2020

The minutes of the Planning meeting held on 4th December 2019 and 8th January 2020 (previously circulated) and all recommendations contained therein were approved and signed.

110/19 Hollowdene Users Group Committee

To confirm and sign the Minutes of the meeting held on 30th October 2019 (previously circulated) and all recommendations contained therein.

Clerk to recirculate for next meeting.

111/19 Outdoor Spaces working party.

To confirm and agree the minutes of the meeting held on 18th December 2019 (previously circulated) and all recommendations contained therein.

Clerk to recirculate for next meeting.

112/19 Training

- a. To consider training requirement needs for Outdoor Spaces initiatives.

Relevant training identified. Clerk will work with other authorities to look at achieving best value and will present findings at the next meeting.

113/19 To receive an update on Cllr Lead Activities, Actions and Status

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| Finance | Cllr Daw |
| Rights of Way | Cllrs Daw and Turner-Mumford |
| Recreation | Cllr Willis and Billings |
| Tree Warden | Cllr Willis |

Shortfield Common Cllr Willis
Cllr Willis confirmed that a working party had been set up for 1st and 15th February.

Planning Committee Cllrs Willis, Billings and Turner-Mumford

Website Cllr Billings
Cllr Billings updated that a draft website should be ready for approval at the next meeting.

114/19 To agree administration procedures, rules and training for Facebook page (Cllr Fletcher)

It was agreed to defer this item until next meeting.

115/19 To agree adoption and implementation of Council Action Log (Cllr Billings)

Cllr Billings demonstrated the new action log implemented across the Council. All Councillors present agreed to adopt as it was considered this was best practice moving forward.

116/19 To consider tree planting proposal received.

A request had been received to plant a horse chestnut sapling around Shortfield Common. The Council agreed to look at this further within the Open Spaces working party.

117/19 To review effective Engagement of Rushmoor (Cllr Turner-Mumford)

Cllr Turner-Mumford gave an update on initiatives planned to engage Rushmoor. It was agreed to arrange a meeting in March and circulate by way of leaflet drop.

118/19 Council Policies

- a. To note and approve Code of Conduct (previously circulated).

The Code of Conduct was noted and adopted .

119/19 To review and agree quotations for disabled ramp leading to pavilion.

Two quotations have been received but varied significantly. Cllr Billings to determine the scope of works to ensure best value.

120/19 To consider and agree format of Annual Assembly (17th April)

Clerk to circulate proposed list of speakers for Council to comment.

121/19 To agree dates and format of Village Picnic and possible VE celebrations

Cllr Willis to speak to the Royal British Legion on any plans to work collaboratively.

122/19 To consider hosting an end of Summer “thank you” to volunteers

It was agreed that this should take place in September at the Pavilion. Further details to follow.

123/19 To consider request for use of Hollowdene Recreation Ground for wedding reception.

It was agreed that the Hollowdene Recreation ground would not be hired out for commercial purposes.

124/19 To review and consider possible devolution of WBC owned land at Peakfield

Exclusion of press and public

Council to resolve under the Public Bodies (Admission to Meetings) Act 1960 (s.1), on a motion of the Chairman, that the press and public be excluded from the meeting during the consideration of the following agenda item (24) because of the confidential nature of the business to be transacted.

24. To review proposal and ongoing considerations for Shortfield Free Church - Confidential

25. Items for the next agenda

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting, in accordance with Standing Orders.

Next Planning Meeting Wednesday 29th January 2020 at 7.30pm. Parish Office
NEXT COUNCIL MEETING Wednesday 19th February 2020 AT 7.30PM PARISH OFFICE