



LOCALISM ACT 2011 s.30

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Frensham Parish Council Member Code of Conduct

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## Registering and declaring pecuniary and non-pecuniary interests

You must, within 28 days of taking office as a Member, notify the Monitoring Officer of any Disclosable Pecuniary Interest as defined by regulations made by the Secretary of State, where the pecuniary interest is yours, your spouse's or civil partner's, or is the pecuniary interest of somebody with whom you are living with as a husband or wife, or as if you were civil partners.

In addition, you must, within 28 days of taking office as a Member, notify the Monitoring Officer of any Disclosable Pecuniary or non-pecuniary interest which the authority has decided should be included in the register or which you consider should be included if you are to fulfil your duty to act in conformity with the Seven Principles of Public Life. These non-pecuniary interests will necessarily include your membership of any Trade Union.

If an interest has not been entered onto the authority's register, then the member must disclose the interest to any meeting of the authority at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'.\*

Following any disclosure of an interest not on the authority's register or the subject of pending notification, you must notify the Monitoring Officer of the interest within 28 days beginning with the date of disclosure.

Unless dispensation has been granted, you may not participate in any discussion of, vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State. Additionally, you must observe the restrictions your authority places on your involvement in matters where you have a pecuniary or non-pecuniary interest as defined by your authority.

Disclosable Pecuniary and other Interests will be recorded in a public register and published on the Council's website.

*\*A 'sensitive interest' is described in the Localism Act 2011 as a Member of an authority having an interest, and the nature of the interest being such that the Member, and the authority's Monitoring Officer, consider that disclosure of the details of the interest could lead to the Member, or a person connected with the Member, being subject to violence or intimidation.*

# Notification by a Member<sup>1</sup> of Pecuniary and Other Interests

I (insert full name)

a Member of Frensham Parish Council (“the Council”), GIVE NOTICE that I or my spouse/civil partner<sup>2</sup> have the following interests, and have entered “None” where I or my spouse/civil partner have no such interests.

## Disclosable Pecuniary Interests<sup>3</sup>

<b>1. Employment</b>	
Details of any employment, office, trade, profession or vocation carried on for profit or gain.	
<i>Councillor</i>	<i>Spouse/civil partner</i>

<b>2. Sponsorship</b>	
Details of any payment or provision of any other financial benefit (other than from the Council) made or provided within the last 12 months in respect of any expenses incurred by me in carrying out duties as a member, or towards my election expenses	
<i>Councillor</i>	<i>Spouse/civil partner</i>

## 3. Contracts

Details of any contract which is made between me or my spouse/partner (or a body in which that person has a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.

<i>Councillor</i>	<i>Spouse/civil partner</i>

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#### 4. Land

Details of any beneficial interest in land (e.g. my home) which is within the Council's area.

<i>Councillor</i>	<i>Spouse/civil partner</i>

#### 5. Licences

Details of any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.

<i>Councillor</i>	<i>Spouse/civil partner</i>

#### 6. Corporate tenancies

Details of any tenancy where (to my knowledge)

(a) the landlord is the Council; and

(b) the tenant is a body in which I or my spouse/partner have a beneficial interest

<i>Councillor</i>	<i>Spouse/civil partner</i>

#### 7. Securities

Details of any beneficial interest in securities of a body where:

(a) that body (to my knowledge) has a place of business or land in the Council's area and

(b) either:

(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which I or my spouse/partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

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<i>Councillor</i>	<i>Spouse/civil partner</i>
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I GIVE FURTHER NOTICE that I have the following

**Other Interests<sup>4</sup>**

Details of non-pecuniary interests that arise from my membership of, or my occupation of, a position of general control or management in the following bodies:

**Bodies to which I have been appointed or nominated by the Council:**

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**Bodies exercising functions of a public nature**

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**Bodies directed to charitable purposes**

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**Bodies one of whose principal purposes include the influence of public opinion or policy**

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**Gifts** (estimated value of at least £50) **and hospitality** (estimated value of at least £100) **received**<sup>5</sup>

<i>From (person/company/organisation)</i>	<i>Item, estimated value and date</i>

I understand that it is a criminal offence<sup>6</sup> to:

- fail to tell the Monitoring Officer about any Disclosable Pecuniary Interests within 28 days of election or re-election.
- fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the Register of Interests.
- fail to notify the Monitoring Officer within 28 days of a Disclosable Pecuniary Interest that is not on the Register of Interests that I have disclosed at a meeting.
- participate in any discussion or vote on a matter in which I have a Disclosable Pecuniary Interest.
- Knowingly or recklessly provide false or misleading information in notifying the Monitoring Officer or a meeting of a Disclosable Pecuniary Interest.

<i>Date</i>	<i>Signed</i>

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<sup>1</sup> Being a Councillor, co-opted or appointed member.

<sup>2</sup> Or a person with whom I am living as husband and wife or as if we were civil partners.

<sup>3</sup> Specified in Schedule to the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

<sup>4</sup> Specified by paragraph 5(5) of the Waverley Borough Code of Conduct V3

<sup>5</sup> Specified by paragraph 4(3) of the Waverley Borough Code of Conduct V3

<sup>6</sup> Localism Act 2011 s.34