

Bank Reconciliation: 31st January 2020

Balance per Cash Book	93,956.18	Opening cash book balance	64,560.47
		Income	83,603.64
Adj Cash Book Balanc	93,956.18	General expenditure	(35,146.15)
		Res & Desig expenditure	(19,284.90)
Balance per Combined Bank Statements:		Movement in petty cash balance	0.00
		Movement in other reserves	0.00
		Movement in VAT	182.82
Unity Trust Bank	0.00	Closing cash book balance	<u>93,915.88</u>
NW Current	100.00		
NW Reserve	94,206.91	Check:	(40.30)
Total	94,306.91		

Unpresented cheques:

2090	(156.00)	SLCC Subs
2102	(500.00)	Unity Trust
2104	(28.00)	Marindin Hall
2105	(28.00)	Marindin Hall
2107	(17.00)	Prism Windows
2108	(121.73)	Viking Office Supplies

Receipts not yet posted:

Unity Trust 500.00

Adj Bank Statements 93,956.18**Difference** 0.00

Signed RFO:

Approved:

Receipts and payments report - general funds

	2018/19 Actual		2019/20 Budget	2019/20 Actual to date	Not yet rec'd/paid	
Income:						
Precept	51,000		53,000	53,000	0	100.0%
Compensatory grant	3,080		2,500	2,760	260	110.4%
Shop rent	2,000		2,000	2,000	0	100.0%
Licence fees	700		880	660	(220)	75.0%
Room hire	0		0	300	300	-
Sports Club contributions	2,764		5,235	5,085	(150)	97.1%
Football club fees	0		3,000	0	(3,000)	-
Interest	94		20	175	155	-
Other income	7,842		0	19,664	19,664	-
Total Income:	67,480		66,635	83,644	17,009	125.5%
Administration expenditure:						
Payroll, tax and NI	(17,680)	A1/A2	(18,100)	(11,672)	6,428	64.5%
Pension costs	(3,134)	A3/A4	(3,000)	(4,181)	(1,181)	139.4%
Insurance	(8,146)	A5	(4,150)	0	4,150	0.0%
Courses & training	(895)	A6	(1,500)	(793)	707	52.9%
Telephone & internet costs	(649)	A7	(750)	(1,007)	(257)	134.3%
Elections	(227)	A8	(1,250)	0	1,250	0.0%
Audit	(1,326)	A9	(1,000)	(724)	276	72.4%
Councillors expenses	(28)	A10	(150)	(427)	(277)	284.8%
	(32,085)		(29,900)	(18,805)	11,095	62.9%
Office expenses:						
Grants	(435)	B1	(500)	(100)	400	20.0%
Subscriptions (incl. HALC)	(341)	B2	(750)	(768)	(18)	102.4%
Consultants (legal, H&S etc.)	(2,480)	B3	(1,000)	(150)	850	15.0%
Website, stationery & publications	(622)	B4	(600)	(215)	385	35.8%
Petty cash expenditure	(43)	B5	(300)	(287)	13	95.6%
Cleaning expenses	(235)	B6	(500)	(532)	(32)	106.4%
Utilities & W. Heath service charge	(714)	B7	(1,000)	(829)	171	82.9%
Building maintenance	(235)	B8	(750)	(285)	465	38.1%
H&S checks	(465)	B9	(500)	0	500	0.0%
Office equipment	(448)	B10	(1,100)	(254)	846	23.1%
	(6,018)		(7,000)	(3,420)	3,580	48.9%
Recreation Ground & open spaces expenses:						
Bin cleaning	(1,233)	C1	(1,400)	(511)	889	36.5%
Playground repairs & maintenance	(1,356)	C2	(1,500)	(3,179)	(1,679)	211.9%
Grass cutting - Gavin Jones contract	(4,189)	C3	(3,900)	(5,831)	(1,931)	149.5%
Hollowdene maintenance	(492)	C4	(1,000)	0	1,000	0.0%
Ground maintenance	(1,262)	C5	(1,000)	(159)	841	15.9%
Winter roads	0	C6	(500)	0	500	0.0%
Tree maintenance	(1,100)	C7	(1,600)	(1,440)	160	90.0%
Hedge cutting	(1,105)	C8	(2,500)	(1,777)	723	71.1%
War memorial maintenance	0	C9	(300)	0	300	0.0%
Shortfield Common maintenance	0	C10	(1,700)	0	1,700	0.0%
Football pitch maintenance	0	C11	(4,000)	0	4,000	0.0%
	(10,737)		(19,400)	(12,897)	6,503	66.5%
Community project expenses:						
Frensham in Bloom	0	C12	(250)	(25)	225	9.9%
Community activities	(70)	C13	(250)	0	250	0.0%
Other project expenses	(145)		0	0	0	
	(215)		(500)	(25)	475	4.9%
Total general expenditure:	(49,055)		(56,800)	(35,146)	21,654	61.9%
Sub-total: Total income less general expenditure	18,425		9,835	48,498	38,663	

Frensham Parish Council

Balances and reserves as at 31st January 2020

		2018/19 Balance b/f		Movements in year	2019/20 Balance c/f
Assets and liabilities:					
Bank accounts		64,560		29,396	93,956
VAT recoverable		49		(183)	(134)
Petty cash		100		0	100
Deposits		500		0	500
Creditors		0		0	0
		65,209		29,213	94,422
Represented by:					
General funds:					
Non-reserved		282	(32,349)	48,498	16,431
Reserved	R1	13,000	342	0	13,342
Designated funds:					
Playground fund	P1	1,977	2,000	0	3,977
Development fund	P1	37,500	4,500	0	42,000
Tree Fund	P3	4,950	2,500	0	7,450
Office Equipment Fund	P4	(1,460)	1,460	0	0
Legal fund	P9	0	2,000	0	2,000
Restricted funds:					
Finger posts	P5	1,574	0	0	1,574
SCC Bacon Lane car park	P6	1,500	0	0	1,500
Other restricted funds	P7	3,287	3,325	(3,063)	3,549
Highways Fund	P8	2,600	0	0	2,600
Tennis Club	P10	0	13,022	(13,022)	0
Shortfield Common Track	P11	0	3,200	(3,200)	0
		65,210	0	29,213	94,423

Note:

- 1) Deposit refers to amount paid to solicitors, not yet invoiced
- 2) Transfers to other reserves as per budget (£9,500) plus:
 - April - virements agreed Council meeting 13th March 2019 (£3,302)
 - April - donation from Scarecrow Festival (£920)
 - May - donation (£686)
 - June - set-up Legal reserve fund (£2,000)
 - Sept - donation (£686)
 - Oct/Nov- Shortfield Track (£3,200) Tennis Courts £13,022)
 - Nov - SCC - Wet pour (£1,033)
- 3) Expenditure:
 - April - benches (£1,200) + £30 install
 - June - dog bin (£248)
 - August - playboat (£900) - bench (£686)
 - Nov - Tennis club (£13,022) and Shortfield track (£3,200)

Frensham Parish Council

Reconciliation of monthly expenditures and movements in reserves

	£	£	£	January £
Reconciliation of monthly expenditures:				
YTD general expenditure at the end of the month				35,146
YTD general expenditure at the start of the month				32,220
General expenditure in the month		0		2,926
Being:				
Cheques and other payments				3,467
less recoverable VAT thereon				(40)
less transfer to Unity Trust				(500)
		0		2,927
less net expenditure from reserves:				
General expenditure in the month		0		2,927
Reconciliation of movement in reserves:				
Reserves at the end of the month				77,992
Reserves at the start of the month				77,992
Movement in the month		0		0
Being:				
				0
Movement in the month		0		0