

Bank Reconciliation: 31st July 2019

Balance per Cash Book 106,116.67

Adj Cash Book Balanc 106,116.67

Balance per Combined Bank Statements:

Current 100.00

Reserve 106,434.31

Total 106,534.31

Unpresented cheques:

2012	(298.37)
2028	(50.00)
2030	(17.00)
2031	(27.27)
2033	(25.00)

Adj Bank Statements 106,116.67

Difference 0.00

Signed RFO:

Approved:

Date:

Opening cash book balance 64,560.47

Income 59,839.91

General expenditure (15,561.36)

Res & Desig expenditure (1,477.10)

Movement in petty cash balance 0.00

Movement in other reserves 0.00

Movement in VAT (1,245.25)

Closing cash book balance 106,116.67

Check: 0.00

Receipts and payments report - general funds

	2018/19 Actual		2019/20 Budget	2019/20 Actual to date	Not yet rec'd/paid	
Income:						
Precept	51,000		53,000	53,000	0	100.0%
Compensatory grant	3,080		2,500	2,760	260	110.4%
Shop rent	2,000		2,000	2,000	0	100.0%
Licence fees	700		880	0	(880)	0.0%
Room hire	0		0	300	300	-
Sports Club contributions	2,764		5,235	0	(5,235)	0.0%
Football club fees	0		3,000	0	(3,000)	-
Interest	94		20	74	54	-
Other income	7,842		0	1,706	1,706	-
Total Income:	67,480		66,635	59,840	(6,795)	89.8%
Administration expenditure:						
Payroll, tax and NI	(17,680)	A1/A2	(18,100)	(6,300)	11,800	34.8%
Pension costs	(3,134)	A3/A4	(3,000)	(2,118)	882	70.6%
Insurance	(8,146)	A5	(4,150)	0	4,150	0.0%
Courses & training	(895)	A6	(1,500)	(60)	1,440	4.0%
Telephone & internet costs	(649)	A7	(750)	(343)	407	45.7%
Elections	(227)	A8	(1,250)	0	1,250	0.0%
Audit	(1,326)	A9	(1,000)	(99)	901	9.9%
Councillors expenses	(28)	A10	(150)	(271)	(121)	181.0%
	(32,085)		(29,900)	(9,192)	20,708	30.7%
Office expenses:						
Grants	(435)	B1	(500)	0	500	0.0%
Subscriptions (incl. HALC)	(341)	B2	(750)	(442)	308	58.9%
Consultants (legal, H&S etc.)	(2,480)	B3	(1,000)	(150)	850	15.0%
Website, stationery & publications	(622)	B4	(600)	(23)	577	3.8%
Petty cash expenditure	(43)	B5	(300)	(150)	150	50.1%
Cleaning expenses	(235)	B6	(500)	(183)	317	36.6%
Utilities & W. Heath service charge	(714)	B7	(1,000)	(312)	688	31.2%
Building maintenance	(235)	B8	(750)	(285)	465	38.1%
H&S checks	(465)	B9	(500)	0	500	0.0%
Office equipment	(448)	B10	(1,100)	(254)	846	23.1%
	(6,018)		(7,000)	(1,799)	5,201	25.7%
Recreation Ground & open spaces expenses:						
Bin cleaning	(1,233)	C1	(1,400)	(249)	1,151	17.8%
Playground repairs & maintenance	(1,356)	C2	(1,500)	(1,379)	121	91.9%
Grass cutting - Gavin Jones contract	(4,189)	C3	(3,900)	(2,916)	984	74.8%
Hollowdene maintenance	(492)	C4	(1,000)	0	1,000	0.0%
Ground maintenance	(1,262)	C5	(1,000)	0	1,000	0.0%
Winter roads	0	C6	(500)	0	500	0.0%
Tree maintenance	(1,100)	C7	(1,600)	0	1,600	0.0%
Hedge cutting	(1,105)	C8	(2,500)	(27)	2,473	1.1%
War memorial maintenance	0	C9	(300)	0	300	0.0%
Shortfield Common maintenance	0	C10	(1,700)	0	1,700	0.0%
Football pitch maintenance	0	C11	(4,000)	0	4,000	0.0%
	(10,737)		(19,400)	(4,570)	14,830	23.6%
Community project expenses:						
Frensham in Bloom	0	C12	(250)	0	250	0.0%
Community activities	(70)	C13	(250)	0	250	0.0%
Other project expenses	(145)		0	0	0	
	(215)		(500)	0	500	0.0%
Total general expenditure:	(49,055)		(56,800)	(15,561)	41,239	27.4%
Sub-total: Total income less general expenditure:	18,425		9,835	44,279	34,444	

Frensham Parish Council

Balances and reserves as at 31st July 2019

		2018/19		Movements in	2019/20
		Balance b/f		year	Balance c/f
Assets and liabilities:					
Bank accounts		64,560		41,556	106,116
VAT recoverable		49		1,245	1,294
Petty cash		100		0	100
Deposits		500		0	500
Creditors		0		0	0
		65,209		42,801	108,010
Represented by:					
General funds:					
Non-reserved		282	(14,408)	44,279	30,153
Reserved	R1	13,000	342	0	13,342
Designated funds:					
Playground fund	P1	1,977	2,000	0	3,977
Development fund	P1	37,500	4,500	0	42,000
Tree Fund	P3	4,950	2,500	0	7,450
Office Equipment Fund	P4	(1,460)	1,460	0	0
Legal fund	P9	0	2,000	0	2,000
Restricted funds:					
Finger posts	P5	1,574	0	0	1,574
SCC Bacon Lane car park	P6	1,500	0	0	1,500
Other restricted funds	P7	3,287	1,606	(1,477)	3,416
Highways Fund	P8	2,600	0	0	2,600
		65,210	0	42,801	108,011

Note:

- 1) Deposit refers to amount paid to solicitors, not yet invoiced
- 2) Transfers to other reserves as per budget (£9,500) plus:
 - April - virements agreed Council meeting 13th March 2019 (£3,302)
 - April - donation from Scarecrow Festival (£920)
 - May - donation (£686)
 - June - set-up Legal reserve fund (£2,000)
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Frensham Parish Council

Cheques raised and other payments - July 2019

Date	Payee	Cheque number/ payment method	£
Cheques:			
19.06.19	St. Mary's Church Hall Hire	2029	30.00
09.07.19	Prism Window Cleaning	2030	17.00
09.07.19	Anton Kleiven - Fence Repair	2031	27.27
09.07.19	JF Garden Services	2032	900.00
09.07.19	Surrey Hills Subscription	2033	25.00
10.07.19	Kate Shipton - final leave	2034	175.60
17.07.19	Sue Millerchip - Cleaning	2035	44.00
17.07.19	Sue Millerchip - Cleaning (presented twice?)	2035	44.00
17.07.19	Rachel Audsley - Salary	2036	828.29
17.07.19	Rachel Audsley - PAYE	2037	216.65
17.07.19	RoSPA Inspection	2038	178.80
			2,486.61
Non-cheque payments:			
02.07.19	Castle Water	DD	9.56
05.07.19	BT	DD	72.57
30.06.19	SWALC	DD	14.09
Total for month:			2,582.83

Approved: _____

Date: _____