

**Bank Reconciliation: 30th September 2019**

Balance per Cash Book 99,943.65

**Adj Cash Book Balanc 99,943.65**

Balance per Combined Bank Statements:

Current 100.00

Reserve 100,202.42

Total **100,302.42**

Unpresented cheques:

2031 (27.27)

2044 (314.50)

2059 (17.00)

**Adj Bank Statements 99,943.65**

**Difference 0.00**

Signed RFO: 

Approved: 

Date: 16<sup>th</sup> October 2019

Opening cash book balance 64,560.47

Income 60,560.35

General expenditure (21,157.73)

Res & Desig expenditure (3,062.90)

Movement in petty cash balance 0.00

Movement in other reserves 0.00

Movement in VAT (956.54)

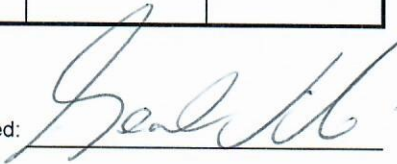
Closing cash book balance 99,943.65

Check: 0.00

**Frensham Parish Council**

**Cheques raised and other payments - September 2019**

Date	Payee	Cheque number/ payment method	£
<b>Cheques:</b>			
04.09.19	PKF Littlejohn (Audit)	2050	360.00
04.09.19	Nurture Landscapes	2051	1,166.21
12.09.19	Viking Office Supplies	2052	58.56
12.09.19	R Audsley - Salary	2053	784.00
12.09.19	HMRC - PAYE	2054	205.65
12.09.19	SCC Pension	2055	221.16
12.09.19	Sue Millerchip - Cleaning	2056	44.00
18.09.19	Viking Office Supplies	2057	32.48
18.09.19	Viking Office Supplies	2058	17.24
18.09.19	Prism Windows - Unpresented	2059	17.00
			2,906.30
<b>Non-cheque payments:</b>			
02.09.19	Castle Water	DD	9.56
19.09.19	BT	DD	72.87
27.09.19	SWALEC	DD	14.92
<b>Total for month:</b>			3,003.65

Approved: 

Date: 16<sup>th</sup> October 2019.

*R. Audsley*

## Receipts and payments report - general funds

	2018/19 Actual		2019/20 Budget	2019/20 Actual to date	Not yet rec'd/paid
<b>Income:</b>					
Precept	51,000		53,000	53,000	0
Compensatory grant	3,080		2,500	2,760	260
Shop rent	2,000		2,000	2,000	0
Licence fees	700		880	0	(880)
Room hire	0		0	300	300
Sports Club contributions	2,764		5,235	0	(5,235)
Football club fees	0		3,000	0	(3,000)
Interest	94		20	109	89
Other income	7,842		0	2,392	2,392
<b>Total Income:</b>	<b>67,480</b>		<b>66,635</b>	<b>60,560</b>	<b>(6,075)</b>
<b>Administration expenditure:</b>					
Payroll, tax and NI	(17,680)	A1/A2	(18,100)	(8,314)	9,786
Pension costs	(3,134)	A3/A4	(3,000)	(2,696)	304
Insurance	(8,146)	A5	(4,150)	0	4,150
Courses & training	(895)	A6	(1,500)	(60)	1,440
Telephone & internet costs	(649)	A7	(750)	(343)	407
Elections	(227)	A8	(1,250)	0	1,250
Audit	(1,326)	A9	(1,000)	(399)	601
Councillors expenses	(28)	A10	(150)	(271)	(121)
	(32,085)		(29,900)	(12,083)	17,817
<b>Office expenses:</b>					
Grants	(435)	B1	(500)	0	500
Subscriptions (incl. HALC)	(341)	B2	(750)	(442)	308
Consultants (legal, H&S etc.)	(2,480)	B3	(1,000)	(150)	850
Website, stationery & publications	(622)	B4	(600)	(113)	487
Petty cash expenditure	(43)	B5	(300)	(183)	117
Cleaning expenses	(235)	B6	(500)	(261)	239
Utilities & W. Heath service charge	(714)	B7	(1,000)	(610)	390
Building maintenance	(235)	B8	(750)	(285)	465
H&S checks	(465)	B9	(500)	0	500
Office equipment	(448)	B10	(1,100)	(254)	846
	(6,018)		(7,000)	(2,298)	4,702
<b>Recreation Ground &amp; open spaces expenses:</b>					
Bin cleaning	(1,233)	C1	(1,400)	(511)	889
Playground repairs & maintenance	(1,356)	C2	(1,500)	(1,379)	121
Grass cutting - Gavin Jones contract	(4,189)	C3	(3,900)	(4,859)	(959)
Hollowdene maintenance	(492)	C4	(1,000)	0	1,000
Ground maintenance	(1,262)	C5	(1,000)	0	1,000
Winter roads	0	C6	(500)	0	500
Tree maintenance	(1,100)	C7	(1,600)	0	1,600
Hedge cutting	(1,105)	C8	(2,500)	(27)	2,473
War memorial maintenance	0	C9	(300)	0	300
Shortfield Common maintenance	0	C10	(1,700)	0	1,700
Football pitch maintenance	0	C11	(4,000)	0	4,000
	(10,737)		(19,400)	(6,776)	12,624
<b>Community project expenses:</b>					
Frensham in Bloom	0	C12	(250)	0	250
Community activities	(70)	C13	(250)	0	250
Other project expenses	(145)		0	0	0
	(215)		(500)	0	500
<b>Total general expenditure:</b>	<b>(49,055)</b>		<b>(56,800)</b>	<b>(21,158)</b>	<b>35,642</b>

# Frensham Parish Council

## Reconciliation of monthly expenditures and movements in reserves

	£	£	£	Sept £
<b>Reconciliation of monthly expenditures:</b>				
YTD general expenditure at the end of the month				21,158
YTD general expenditure at the start of the month				18,439
General expenditure in the month		0		2,719
Being:				
Cheques and other payments				3,004
less recoverable VAT thereon				(285)
		0		2,719
less net expenditure from reserves:				
General expenditure in the month		0		2,719
<b>Reconciliation of movement in reserves:</b>				
Reserves at the end of the month				76,959
Reserves at the start of the month				76,273
Movement in the month		0		686
Being:				
Donation				686
				0
Movement in the month		0		686

## Frensham Parish Council

### Balances and reserves as at 30th September 2019

		2018/19 Balance b/f		Movements in year	2019/20 Balance c/f
Assets and liabilities:					
Bank accounts		64,560		35,383	99,943
VAT recoverable		49		957	1,006
Petty cash		100		0	100
Deposits		500		0	500
Creditors		0		0	0
		65,209		36,340	101,549
		2018/19 Balance b/f	Transfers	Movements in year/expenditure	2019/20 Balance c/f
Represented by:					
General funds:					
Non-reserved		282	(15,094)	39,403	24,591
Reserved	R1	13,000	342	0	13,342
Designated funds:					
Playground fund	P1	1,977	2,000	0	3,977
Development fund	P1	37,500	4,500	0	42,000
Tree Fund	P3	4,950	2,500	0	7,450
Office Equipment Fund	P4	(1,460)	1,460	0	0
Legal fund	P9	0	2,000	0	2,000
Restricted funds:					
Finger posts	P5	1,574	0	0	1,574
SCC Bacon Lane car park	P6	1,500	0	0	1,500
Other restricted funds	P7	3,287	2,292	(3,063)	2,516
Highways Fund	P8	2,600	0	0	2,600
		65,210	0	36,340	101,550

Note:

- 1) Deposit refers to amount paid to solicitors, not yet invoiced
- 2) Transfers to other reserves as per budget (£9,500) plus:
  - April - virements agreed Council meeting 13th March 2019 (£3,302)
  - April - donation from Scarecrow Festival (£920)
  - May - donation (£686)
  - June - set-up Legal reserve fund (£2,000)
  - Sept - donation (£686)
  -
- 3) Expenditure:
  - April - benches (£1,200) + £30 install
  - June - dog bin (£248)
  - August - playboat (£900) - bench (£686)

