

Receipts and payments report - general funds

	2018/19 Actual		2019/20 Budget	2019/20 Actual to date	Not yet rec'd/paid	
Income:						
Precept	51,000		53,000	53,000	0	100.0%
Compensatory grant	3,080		2,500	2,760	260	110.4%
Shop rent	2,000		2,000	2,000	0	100.0%
Licence fees	700		880	660	(220)	75.0%
Room hire	0		0	300	300	-
Sports Club contributions	2,764		5,235	5,085	(150)	97.1%
Football club fees	0		3,000	0	(3,000)	-
Interest	94		20	205	185	-
Other income	7,842		0	20,564	20,564	-
Total Income:	67,480		66,635	84,574	17,939	126.9%
Administration expenditure:						
Salaries, tax and NI	(17,680)	A1/A2	(18,100)	(13,560)	4,540	74.9%
Payroll, Pension costs	(3,134)	A3/A4	(3,000)	(4,719)	(1,719)	157.3%
Insurance	(8,146)	A5	(4,150)	0	4,150	0.0%
Courses & training	(895)	A6	(1,500)	(793)	707	52.9%
Telephone & internet costs	(649)	A7	(750)	(1,316)	(566)	175.5%
Elections	(227)	A8	(1,250)	(952)	298	76.2%
Audit	(1,326)	A9	(1,000)	(941)	59	94.1%
Councillors expenses	(28)	A10	(150)	(290)	(140)	193.5%
	(32,085)		(29,900)	(22,572)	7,328	75.5%
Office expenses:						
Grants	(435)	B1	(500)	(35)	465	7.0%
Subscriptions (incl. HALC)	(341)	B2	(750)	(768)	(18)	102.4%
Consultants (legal, H&S etc.)	(2,480)	B3	(1,000)	(150)	850	15.0%
Website, stationery & publications	(622)	B4	(600)	(1,296)	(696)	216.0%
Petty cash expenditure	(43)	B5	(300)	(320)	(20)	106.8%
Cleaning expenses	(235)	B6	(500)	(638)	(138)	127.6%
Utilities & W. Heath service charge	(714)	B7	(1,000)	(999)	1	99.9%
Building maintenance	(235)	B8	(750)	(373)	377	49.8%
H&S checks	(465)	B9	(500)	0	500	0.0%
Office equipment	(488)	B10	(1,100)	(254)	846	23.1%
Section 137 payments	0	B11	0	(100)	(100)	0.0%
Other expenditure	0	B12	0	(206)	(206)	0.0%
	(6,058)		(7,000)	(5,139)	1,861	73.4%
Recreation Ground & open spaces expenses:						
Bin cleaning	(1,233)	C1	(1,400)	(511)	889	36.5%
Playground repairs & maintenance	(1,356)	C2	(1,500)	(4,184)	(2,684)	278.9%
Grass cutting - Gavin Jones contract	(4,189)	C3	(3,900)	(5,831)	(1,931)	149.5%
Hollowdene maintenance	(492)	C4	(1,000)	0	1,000	0.0%
Ground maintenance	(1,262)	C5	(1,000)	(221)	779	22.1%
Winter roads	0	C6	(500)	0	500	0.0%
Tree maintenance	(1,100)	C7	(1,600)	(1,440)	160	90.0%
Hedge cutting	(1,105)	C8	(2,500)	(1,777)	723	71.1%
War memorial maintenance	0	C9	(300)	0	300	0.0%
Shortfield Common maintenance	0	C10	(1,700)	(20)	1,680	1.2%
Football pitch maintenance	0	C11	(4,000)	0	4,000	0.0%
	(10,737)		(19,400)	(13,984)	5,416	72.1%
Community project expenses:						
Frensham in Bloom	0	C12	(250)	(76)	174	30.2%
Community activities	(70)	C13	(250)	0	250	0.0%
Other project expenses	(145)		0	0	0	
	(215)		(500)	(76)	424	15.1%
Total general expenditure:	(49,095)		(56,800)	(41,771)	15,029	73.5%
Sub-total: Total income less general expenditure	18,385		9,835	42,804	32,969	

Frensham Parish Council

Balances and reserves as at 31st March 2020

		2018/19		Movements in	2019/20
		Balance b/f		year	Balance c/f
Assets and liabilities:					
Bank accounts		64,560		23,362	87,922
VAT recoverable		49		157	206
Petty cash		100		0	100
Deposits		500		0	500
Creditors		0		0	0
		65,209		23,519	88,728
Represented by:					
General funds:					
Non-reserved		282	(34,379)	42,804	8,707
Reserved	R1	13,000	342	0	13,342
Designated funds:					
Playground fund	P1	1,977	2,000	0	3,977
Development fund	P1	37,500	4,500	0	42,000
Tree Fund	P3	4,950	2,500	0	7,450
Office Equipment Fund	P4	(1,460)	1,460	0	0
Legal fund	P9	0	2,000	0	2,000
New Accounting System	P12	0	1,130	0	1,130
Restricted funds:					
Finger posts	P5	1,574	0	0	1,574
SCC Bacon Lane car park	P6	1,500	0	0	1,500
Other restricted funds	P7	3,287	4,225	(3,063)	4,449
Highways Fund	P8	2,600	0	0	2,600
Tennis Club	P10	0	13,022	(13,022)	0
Shortfield Common Track	P11	0	3,200	(3,200)	0
		65,210	0	23,519	88,729

Note:

- 1) Deposit refers to amount paid to solicitors, not yet invoiced
- 2) Transfers to other reserves as per budget (£9,500) plus:
 - April - virements agreed Council meeting 13th March 2019 (£3,302)
 - April - donation from Scarecrow Festival (£920)
 - May - donation (£686)
 - June - set-up Legal reserve fund (£2,000)
 - Sept - donation (£686)
 - Oct/Nov- Shortfield Track (£3,200) Tennis Courts £13,022)
 - Nov - SCC - Wet pour (£1,033)
 - Feb - Frensham Fayre - Wet pour (£900)
- 3) Expenditure:
 - April - benches (£1,200) + £30 install
 - June - dog bin (£248)
 - August - playboat (£900) - bench (£686)
 - Nov - Tennis club (£13,022) and Shortfield track (£3,200)

Frensham Parish Council

Cheques raised and other payments March 2020

Date	Payee	Cheque number/ payment method	£
Cheques:			
09.03.2020	Vision ICT - New website	2123	1,212.00
09.03.2020	XL Displays - Noticeboard outside St. Mary's PB	2124	80.40
17.03.2020	B&T Electrical - Electrical Fault	2125	72.00
11.03.2020	Prism Windows - Cleaning	2126	18.00
16.03.2020	R Audsley - Microsoft Office Subs	2127	79.99
11.03.2020	M Billings - Rushmoor Newsletter	2128	41.44
16.03.2020	R Audsley - Loft boarding for office	2129	33.60
16.03.2020	Petty Cash	2130	33.53
18.03.2020	Sue Millerchip - Cleaning	2131	44.00
25.03.2020	Viking Office	2132	38.71
30.03.2020	JF Garden Services	2133	900.00
27.03.2020	R Audsley - Salary	2134	786.07
30.03.2020	HMRC	2135	207.08
26.03.2020	Surrey CC Pension Fund	2136	221.79
			3,768.61
Non-cheque payments:			
02.03.2020	Castle Water	DD	9.56
19.03.2020	BT	DD	21.60
27.03.2020	SWALEC	DD	14.63
31.03.2020	Unity Trust Bank	DD	18.00
Total for month:			3,832.40

Approved: _____

Date: _____

Frensham Parish Council

Reconciliation of monthly expenditures and movements in reserves

	£	£	£	March £
Reconciliation of monthly expenditures:				
YTD general expenditure at the end of the month				41,771
YTD general expenditure at the start of the month				38,125
General expenditure in the month		0		3,646
Being:				
Cheques and other payments				3,832
less recoverable VAT thereon				(264)
plus correction to last month - Onecom (2121)				
- cheque previously shown as 'void'			92	
- VAT thereon			(15)	77
		0		3,645
less net expenditure from reserves:				
General expenditure in the month		0		3,645
Reconciliation of movement in reserves:				
Reserves at the end of the month				80,022
Reserves at the start of the month				78,892
Movement in the month		0		1,130
Being:				
£1,130 for New Accounting System				1,130
				0
Movement in the month		0		1,130