**OPEN SPACES COMMITTEE AGENDA**

Meeting to be held on Wednesday 13th July at 7.00pm Frensham Parish Council Office

Members to attend: Cllrs Willis, Billings, Davis, Howard and Neil Mumford co-opted with the Clerk attending.

All Members welcome.

1. Welcome from Chair
2. Disclosure of Financial and Other Interests

To receive from Members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 28 of the Localism Act 2011, which Frensham Parish Council endorses.

1. Questions from Members of the Public
2. To review and amend where necessary committee terms of reference
3. Shortfield Common Update
4. To review Shortfield Common current status and ongoing management including grass cuts.
5. To receive an overview of incursion investigation
6. Trees
7. To review tree planting proposals
	1. Update of planting map
	2. Shortlist species in readiness to be reviewed with WBC
	3. Update on council decision for trees along eastern boundary
	4. To follow up on tree survey recommendations.
8. Calendar Update
9. To identify any working party activities, suggested timescales, risk management and communication.
10. To create a ‘to do’ list of activities and regularity for any future volunteer tasks (e.g., Sign cleaning, simple weeding, cutting, painting/cleaning of telephone box, war memorial etc).
11. To review existing calendar activities and associated timescales and amend where necessary.
12. Any budget considerations for next meeting/next year’s budget?