FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting Wednesday

15th March 2023 at 7.30pm in the Parish Office

# Present

\*Cllr Willis (Chairman) **\*** Cllr Billings

**\***Cllr Turner-Mumford \*Cllr Pickering

\*Cllr Lamb \*Cllr Davis

\*Cllr Howard

\* Mrs Audsley (Clerk)

aCllr Julia Potts (WBC)

\*Cllr David Munro (WBC) left at 8.09pm

\*Cllr Harmer (SCC) arrived 8.25pm

0 members of the public

**\*** = present **a** = apologies received

**82/22 Disclosure of Pecuniary and Other Interests.**

**To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)**

None.

**83/22 Apologies**

WBC Cllr Potts.

**84/22 Approval of Council Minutes**

To note and approve (previously circulated) Council minutes of 8th February 2023 and all recommendations therein.

The minutes of the Council meeting held on 8th February 2023 (previously circulated) and all recommendations contained therein were approved and signed.

**85/22** **Approval of Planning and Highways minutes**

To note and approve (previously circulated) minutes of the 15th February 2023 and all recommendations contained therein.

The minutes of the Planning & Highways committee meeting held on 15th February 2023 (previously circulated) and all recommendations contained therein were approved and signed.

To note and approve (previously circulated) minutes of the 8th March 2023 and all recommendations contained therein.

The minutes of the Planning & Highways committee meeting held on 8th March 2023 (previously circulated) and all recommendations contained therein were approved and signed.

**86/22 Questions from Members of the Public**

None.

**87/22 Reports : Surrey County Councillor and Waverley Borough Councillors**

Cllr Munro gave an update on proposed parking charges across the borough which may have changed on a case by case basis rather than a blanket increase. The Local Plan Part 2 has been given the green light . He gave an update on a recent meeting on the proposed AONB and confirmed that Pierrepont licensing application would be heard at committee on 17th April.

Cllr Harmer provided an update on smaller Your Fund Surrey funding opportunities available. He gave an update on the boundary review, current pot hole fixing which stands at 30 repairs a day.

**88 /22 Finance Matters**

1. To review and sign bank reconciliation accounts for year to February 2023 (previously circulated)

The council reviewed and approved the bank reconciliation to February 2023.

1. To approve and sign list of cheques and other payment for February 2023 (previously circulated)

The council noted and approved the list of payments previously circulated consisting of 12 transactions totalling £6,577.19.

1. To note expenditure against budget to date.

The current forecast is £5k positive.

1. To consider any virements.

It was agreed to create an ear mark reserve for insurance to cover a proportion of the expected mid-term insurance quotation and valuation fees.

1. To note expenditure made outside of meeting but in accordance with Standing Orders/Scheme of Delegation

None.

1. To appoint insurance provider and agree (previously circulated) quotations.

It was agreed that the Clerk would seek to extend the current cover for a month or two to enable the valuations to take place.

1. To consider and agree if insurance valuation for buildings is required.

It was agreed that an insurance valuation was required and will be indexed going forward as part of the finance committee for future valuations (recommended every five years). The clerk to seek extra quotations and make a decision under the scheme of delegation up to a maximum of £2.5k as the existing quote for a benchmark.

1. Clerks pay award 2022

NALC had shared the pay award which is effective from April 2022. Councillors agreed that the clerk should go to the next SCP which is the final SCP of this category. The new hourly rate will be £19.90 and this is backdated to April 2022.

1. To consider and agree (previously circulated) Treasury Account /Policy

It was agreed by all those present to proceed with the recommendations put forward. Two additional accounts will be opened. One long term 1 year fixed, and one instant access account.

**89/22 To consider and comment on Waverley’s proposed Licensing Policy Review**

Having reviewed the policy it was agreed by all those present that no comments were necessary.

**90/22 Councillor Updates – To receive updates if any relating to Cllr Lead Responsibilities – Headlines only**

* Sean Willis – Chair, Open Spaces

The community litter pick was undertaken on 11th March. Clerk to ask WBC if they would undertake a litter pick along the A287.

* Malc Billings – Hollowdene Recreation Ground

The previously agreed signs around recreation ground usage have been ordered and will be displayed at the entrances to the recreation ground.

* Sharon Turner-Mumford – Planning and Highways

A meeting was undertaken with Surrey Highways to review the informal parking area along The Old Frensham Road. The Clerk to put forward some formalisation of the surfacing at the next Western Villages meeting.

No update had been received on Moor House School to date.

Highways were aware of concerns regarding the access to Pierrepont

BOAT and JAG no update available.

* John Davis – Trees

The 90 whips planted on Hollowdene are starting to grow. The recent working party to remove the basal growth and ivy along the Eastern Boundary was successful.

The remaining works on Shortfield Common will be completed by the end of March.

**91/22 Hollowdene Recreation Ground**

**- Patio and Railings recommendation**

The council agreed some time ago the patio required re-pointing. However, due to water seeping into the structure, if we just re-point, this would leave water to pond onto the patio. Frensham Cricket Club are willing to undertake the re-pointing and the levelling of the patio at the same time at their cost at the end of the season. The council will continue to seek quotations for railings required for insurance purposes.

The cricket club has also requested permission to place some round tables on the patio.

All those present agreed with the recommendations.

**- Request of use from preschool football**

The council has been approached for use of the recreation ground by a charitable not for profit pre-school football (18m – 5yrs) on Sunday mornings 8.30 – 11.15 during June and July.

All those present agreed to permit use subject to the usual risk assessments, insurances etc.

**- Cricket club 125th Anniversary arrangements**

The Cricket Club would like to celebrate this event on Saturday 24th June for a Summer Ball and has requested permission to erect a marquee next to the cricket outfield.

All those present agreed to permit the use of a marquee on the recreation ground from Friday to Monday.

Meeting closed 8.40pm