FRENSHAM PARISH COUNCIL

Minutes of the Parish Council Meeting Wednesday

16th July 2025 at 7.30pm in the Parish Office

# Present

\*Cllr Billings (Chairman) \*Cllr Pickering

**\*** Cllr Scimone \*Cllr Davis

\*Cllr Lamb

\* Mrs Audsley (Clerk)

aCllr James Staunton (WBC)

a Cllr Harmer (SCC).

\*Cllr Munro (WBC) left at 8.20pm

**\*** = present **a** = apologies received

Five members of the Public

**42/25 Apologies**

Pam Andrews, Guy Olden and C.Cllr Harmer.

**43/25 Disclosure of Pecuniary and Other Interests.**

**To receive from members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by Section 94(1) of the Local Government Act 1972; and in accordance with The Parish Councils (Model Code of Conduct) Order 2001. (2012)**

None.

**44/25 Questions from Members of Public**

**45/25 Approval of Council Minutes**

To note and approve (previously circulated) Council minutes of 18th June 2025 and all recommendations therein.

The minutes of the council meeting of 18th June 2025 were approved and all recommendations therein.

**46/25 Redemption Camp – Director, David Jimoh in attendance to hear Resident Concerns about lighting and traffic and to update on initiatives undertaken to date.**

Mr Jimoh gave an overview of what the Redemption Camp was about, their long-term vision for the site and intention to actively engage the community.

He acknowledged some concerns about traffic, noise and light after recent events and the disruption these have caused within a rural area. Reference was made to some changes to address some of the issues.

He was very keen to integrate with the community and will be working on a programme to do this over the coming months, however he has agreed to communicate any events in advance and work with the community and Parish Council on advance notice and distribution of details.

**47/25 Rural Housing Needs Survey attended by David Cowan, Rural Housing Needs Officer & Frensham PC Community Survey**

Mr Cowan gave an overview of his role. Surrey Community Action works with local communities to enable a meaningful increase in the delivery of affordable housing in rural villages and small towns and ensure a sustainable future for Surrey’s rural communities. A survey will assess the level of need for affordable housing in Frensham and through this consultation with the community, will identify the need and possible land where houses can be built for local people.

The survey will get delivered to each household in due course. A draft survey will be sent to the Clerk.

**48/25 Reports: Surrey County Councillor and Waverley Borough Councillors**

Cllr Munro gave the latest update on CIL refunds affecting approximately 30 people. He was pleased to report the car park at Peakfield had been cleared of debris and all by one abandoned vehicle, which is still ongoing. He made reference to the recent Hankley fire and lack of communication of which a formal complaint has been made**.**

**49/25 Planning & Highways**

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| WA/2025/01151 | LAND CENTRED COORDINATES 484739 143184 FRENSHAM ROAD FRENSHAM FARNHAM | Certificate of Lawfulness under Section 191 to establish buildings (marked A and B on drawing number A-01 - Exhibit DB1) and associated land have been used for storage purposes for a continuous period in excess of 10 years.  The application for certificate of lawfulness for storage purposes ‘non agricultural’ needs to be determined by WBC based on the evidence put forward by the applicant.  In terms of history, it is noted it is within metropolitan greenbelt and an AONB & AGLV. When determining its lawfulness of the premises, we ask WBC to consider previous history and constraints. |
| WA/2025/01168 | WOODSIDE SANDY LANE RUSHMOOR FARNHAM GU10 2ET | Erection of extension and alterations following demolition of existing conservatory.  FPC has no comment. |
| WA/2025/01184 | HOLLOWDENE HOUSE SHORTFIELD COMMON ROAD FRENSHAM FARNHAM GU10 3BW | Erection of a detached garage.  FPC object on the height and scale of the proposal and request a condition that the proposal remain as a detached garage and ancillary to the main dwelling given it sits within a village settlement that is in the greenbelt.  FPC are concerned of the prominence of the application in terms of visual impact on Shortfield Common Roads street scene and question why a garage is size needed as it is in excess of an average double decker bus. |
| WA/2025/01213 | CORRA SANDY LANE RUSHMOOR FARNHAM GU10 2ET | Erection of extensions and alterations.  FPC has no comment. |

**50/25 Finance Matters**

1. To review and sign bank reconciliation accounts for year to April 2025 (previously circulated)
2. To approve and sign list of cheques and other payment for May 2025 (previously circulated)

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2. To approve and sign list of cheques and other payment for June 2025 (previously circulated)
3. To review and sign bank reconciliation accounts for year to June 2025 (previously circulated)
4. To note expenditure made outside of meeting but in accordance with Standing Orders.
5. Internal Auditor formal Engagement Letter 2025-26.

**51/25 To note Playground RoSPA report and to consider quotation for associated repairs.**

The Clerk noted the essential repairs required. Given health and safety these will be carried out as soon as the quote is available.

**52/25 Update on Owl carving and removal rotten tree stump**

It was agreed to treat the owl carving to slow the inevitable deterioration from an ant infestation. The trunk would be cut in half and the owl will be mounted in situ on a four inch post to prolong its life.

**53/25 Fayre debriefs and next steps for Community Consultation.**

It was agreed that the Fayre was a success, the pitch was the perfect location, and the initial playground/car park consultation was warmly received. Cllr Pickering has provided a draft survey/consultation for feedback with the aim to distribute to each household by end of July.

**54/25 Cllr Lead Updates (standing item)**

Cllr Davis gave an update on the tree watering schedule.

**55/25 Projects Review**

1. Review of Project Review Process and Project Lead responsibilities.

A review of the bench installation was given which identified areas project owners need to consider for any project the council undertakes and encourages other members to look at them objectively and ensure that where possible all information and resource is available.

1. To receive an update on bird boxes

Cllr Scimone advised she was awaiting a response from WB

C about positioning on Peakfield and St. Mary’s green. She will be hosting a small gathering of children who completed boxes over the summer holidays so they can participate in the process of seeing their boxes installed within the trees.

1. To receive an update on Information Lectern

Cllr Scimone has previously circulated an update on the lectern including an example of her beautiful illustrations of artwork to supplement the image stock library.

1. To receive an update on memorial bench

The memorial bench has been installed with the assistance of Councillors and Residents of which we are thankful of their help. An article will be published in the September Parish magazine.

1. To consider any new project proposals to the council for initial investigation in line with the agreed process.

Cllr Billings advised that he would be putting forward a proposal to support the village Christmas Tree at the next meeting.

1. To present costs, timescales, details and responsibilities for approval
2. Update on any existing pre-approved projects.

**56/25 Items for the next agenda**

Councillors are reminded that they should be prepared, when requesting an item for the next agenda, to provide and circulate relevant paperwork outlining their item prior to the meeting, in accordance with Standing Orders